

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – September 5, 2013

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION – CALL TO ORDER

1.1 Roll Call – Vice President Geiger called the meeting to order at 7:07 p.m. Board members present were: Mr. Geiger, Mr. Ward, and Mrs. Knight. Absent: Mr. Parisio and Mr. Munguia.

1.2 Welcome to Visitors

1.3 Flag Salute was led by Sherry Brott.

2. AGENDA/MINUTES

2.1 Approve the Minutes for the Special Meeting of August 8, 2013 and the Regular Meeting of August 8, 2013. Mr. Ward moved, seconded by Mrs. Knight, to approve the minutes for the above referenced meetings. The motion passed with three yes votes, two absent.

2.2 Approve the Agenda for September 5, 2013. Mrs. Knight moved, seconded by Mr. Geiger, to approve the agenda for this evening's meeting. The motion passed with three yes votes, two absent.

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 Employee Associations (WUTA & CSEA)

(WUTA) Ms. Jessie Proctor, WUTA President, reported:

- WUTA is off to a great year. Bargaining has been continuing and is an on-going process. She appreciates everyone that is taking the time to be on the committee.
- They are excited to work with the District to prepare for Common Core.

(CSEA) – No report.

4.2 Principals

(MES) Ms. McLaughlin reported:

- It has been a good and busy start of the school year.
- Enrollment on the first day of school was up by ten students from last year.
- At the first two collaboration meetings the staff members have been very involved in planning for Common Core and also have been looking at the initial testing data.
- Ms. McLaughlin acknowledged some helping hands at MES. 1) Babs Berens is the Director of their Grandparent Angel Program and she has a grandparent or parent assigned to every single teacher. 2) The Murdock PTO is wonderful and their latest gift to MES is a planetarium assembly. On September 19th a planetarium will be set up in the cafeteria for the students. 3) She gave “kudos” to John Alves and his team who help MES all the time. She invited everyone to stop by and check out the newly surfaced black top area. She and Mr. Alves took a tour of the playgrounds with Golden State Risk Management and they were impressed with the job John Alves and his team members have done keeping the playgrounds safe for our students.

(WIS) Mr. Sailsbery reported:

- It has been a busy start for WIS also. Students and staff are working hard.
- The teachers are working with the Common Core standards. Their focus once again will be improving student achievement with effective teaching strategies.
- Back to School Night will be September 12th at 6:30 p.m.
- The Back to School rally went well and was enjoyed by all.
- Last Friday they had their magazine and cookie dough assembly, which is their major fundraiser of the year.

(WHS) Mr. Smith reported:

- He gave the Board a handout of upcoming activities – a very busy fall.
- The Willows Police Department has been working with the high school by bringing the drug dog on campus, which will happen periodically. He is hoping the dog's visits will impress upon the students to make good decisions.
- The first random athletic drug testing has been scheduled and approximately one third of the fall athletes will be tested.
- Mr. Bazan and Mr. Smith have been busy making class visits and are now working on getting feedback to and from the teachers regarding those visits.
- Their first site leadership team meeting will be next Tuesday. Their main goal will be to develop the collaboration time for the remainder of the semester. Ninety percent will be tied to Common Core and instructional strategies.
- The Career Fair is set for September 18th and is a minimum day. It will take place in the WHS gym from 8:30 – 12:30 in shifts by class levels. Manni Jones, a parent, has done a great job of organizing the event. He believes that forty different careers will be represented.
- Back to School Night will be on September 25th from 6:00 – 8:30 p.m.
- The dress code was discussed and Mr. Smith said it has been well received. The first few weeks they had several infractions, but now the students consider the new dress code "the norm". Mr. Smith commended Mr. Bazan on his implementation of the dress code and with his consistency of enforcing it.

(WCHS) Dr. Geivett reported:

- Enrollment is at 22 students. They expect to add another in the next few days. They are hoping to graduate three to four students by winter break.
- The walks at the park with the patients from the Willows Care Center are continuing. A couple of the students are planning on building a garden enclosure for the patients to enjoy.
- Back to School Night for WCHS is September 10th at 6:00 p.m. and the Board was invited to attend.

4.3 Director of Business Services – Mrs. Beymer reported:

- Mrs. Beymer provided a handout to the Board and public regarding enrollment numbers. She stated that she thinks the mass exodus has slowed down. We are down ten students from last year. This is the first year that we are claiming the opportunity students and receiving ADA for them. GCOE is supporting the program this year, but will not do so next year. Overall, she believes our enrollment is stabilizing.
- Common Core – we will receive about \$212/per ADA – almost \$300,000 for that program and have already received a partial payment. A revised Common Core Plan will be brought back to the Board for approval with the revised additional dollars included.
- She gave a handout on the Local Control Funding Formula (LCFF) – showing changings before and after the LCFF and what is unchanged at this point. She will be attending a conference on September 27th and it is supposed to help school districts better understand the funding process. She stated that she received a letter from the State last week that they won't know what the final formula will be until June of 2014. She also gave a handout of the 8 Focal Points of the LCFF and said that it is very similar to what we are doing now.
- She was hoping to bring the unaudited actuals for approval to this meeting, but plans to have the books closed in the next two weeks. The County needs to review it for fifteen days before we bring it for adoption, so she will bring it to the October meeting for approval.
- The federal dollars are down – Title 1 alone is down \$63,000.00.
- She is planning to get the budget committee together in early October.
- Later on in the agenda she will be asking the Board to approve a resolution to open Fund 40 which is a special reserve fund for capital outlay projects. We currently have three applications filed with the OPSC and have been preliminary approved for modernization funds. The match will be 40% District and 60% State. This special reserve allows the District to move certain board approved revenue into Fund 40 for facility repair, remodel, and to accumulate dollars for our 40% share should we move forward with modernization.

4.4 Director of Categorical Programs – STAR-APR Testing Report - Mrs. Perez reported:

- Mrs. Perez stated she was going to go over the Accountability Progress Reporting (APR) – 2013 – AYP and API. This report reflects how we did last spring on our test scores. As a district we did not make our AYP and are still in Program Improvement (PI). The District AYP Report reflects all schools: Murdock and WIS met the indicator for AYP; WHS did not, but met its graduation rate criteria. In English-Language Arts, Murdock met the 2013 AYP Criteria for the

socioeconomically disadvantaged and English Learners groups as well as the white group for Mathematics. Murdock met their 2013 API Indicator as well. WIS also met their API Indicator. Willows High School met their criteria for school-wide graduation.

- Academic Performance Index (API) – Mrs. Perez feels the API is a reflection of how we are growing. Murdock Elementary met growth targets for all student groups – Hispanic went up by 7; White went up by 5; socioeconomically disadvantaged went up by 25; and English Learners went up by 12. WIS met growth targets in the White and socioeconomically disadvantaged groups. Willows High School’s Hispanic group went down by 37 which obviously is an area that we need to concentrate on and the White went up by 27. In conclusion, there are areas that we need to improve on and areas that we can be happy about. The last few pages of the report list schools county-wide for both AYP and API scores.

4.5 Superintendent – Dr. Geivett reported:

- As Mrs. Perez stated there are positives in the testing and clearly areas we need to work on. AB 484 is asking for the suspension of some of the testing so there are a lot of things the State is looking at. We are not happy with our scores and there needs to be a lot of improvement. This has been a topic of conversation at staff and collaboration meetings, and while we remain in need of improvement, he is proud of the staff for working hard to achieve our goals.
- It has been a fairly smooth start of the school year.
- Tomorrow, John Alves and he will walk around with a team from IEC who will install the solar panels for the solar project. On Tuesday there will be a “kick off” meeting to get solid timelines. It has been a long process and he is glad to see it coming to fruition.
- Enrollment has leveled off and he is still watching fifth grade numbers.
- September 23rd is our county-wide in-service day and he handed out a flyer to the Board and the audience. There will be approximately 22 different modules/workshop sessions for educators to get involved with. Shirley Diaz put together the flyer inviting board members to attend all workshops but noted that Nancy Brownell’s session is particularly targeted to community and board members.
- At yesterday’s Kiwanis meeting Debby Beymer, Janet Perez and he were invited to speak. Dr. Geivett gave an overview of the district; Mrs. Beymer spoke on the budget; and Mrs. Perez talked about Common Core. Dr. Geivett recapped the meeting and spoke on ten hot topics for education. These are topics that will come before the Board and staff will be discussing at their staff meetings: budgets; accountability; preparing students for college and careers; improving teaching and learning; Common Core Standards; using data to spark improvement; school safety; non-traditional educational opportunities; technology; and “blended learning”. Dr. Geivett spoke more on the need to keep up with technology and the need to update our infrastructure. Without the proper infrastructure, devices will not work. At this time there is a huge emphasis on digital textbooks and devices. We need approximately \$80,000.00 just to update the infrastructure at the high school alone. We need to talk seriously as a district to keep up with technology for our students.
- In light of the above remarks, Dr. Geivett spoke about the need for the community to help our schools financially and asked the Board if they give him direction to investigate the possibility of going out for another bond. Technology is a huge piece of learning and we are behind the curve. He asked if the board would want him to look into getting a bond advisor. A couple of the board members stated that they did not want to use the same advisor we did before. The Board asked Dr. Geivett to pursue exploring a bond. Technology needs could be included in the bond and that would have to be included in the bond language.

4.6 Governing Board Members – No reports.

5. CONSENT CALENDAR

A. GENERAL

B. EDUCATIONAL SERVICES

1. Approve Interdistrict request for Student #13-14-16 to attend school in WUSD for the 2013/14 school year.
2. Approve Interdistrict requests for Students #13-14-40 through #13-14-47 to attend school in another district for the 2013/14 school year.
3. Approve the WHS FFA Member Calendar for the 2013/14 school year.

4. Approve the Fall 2013 Butte College concurrent enrollment for WHS students and the GCOE Adult Education Program (GAP) concurrent enrollment for WCHS students.

C. HUMAN RESOURCES

1. Approve employment of the following employees for the 2013/14 school year:
Paul Gadbois WHS Part-time English/ Social Studies Teacher (8/28/13)
2. Approve employment of the following for extra duty assignments at WHS for the 2013/14 school year:
Young Farmers Advisor Alex Xanthus
FFA Advisor Amanda Samons
Yearbook & Newspaper Marge Ansel
ASB Activities (co-directors) Jessie Proctor & Terri Moore
Saturday School Maria Herrera, Alex Xanthus, Lillian Xanthus,
Jessie Proctor, Tom Cox
Detention Maria Herrera, Marge Ansel, Jessie Proctor, Tom
Cox, Julio Garcia
3. Approve employment of the following assignments
at Murdock:
Crossing Guard/Yard Duty Supervisors Stacy Imhoff, Laurin Tutsch, Barbara Breuss,
Sandra Marquez, Peggy Morton, Tarra
Bettencourt, Dorene Hickman, Terry Mokler
(Substitutes: Alyssa Davis, Laura Owens)
4. Approve employment of the following assignments
at Murdock/WIS:
Crossing Guard/Yard Duty Supervisors Reanna Cooper, Maranda Medina
5. Approve updated Classified Substitute List.

D. BUSINESS SERVICES

1. Approve budget revisions.
2. Approve warrants from 8/7/13 through 8/28/13.
3. Approve Quarterly & Annual ASB Reports – MES, WIS, WHS.

Mrs. Knight moved, seconded by Mr. Ward, to approve the Consent Calendar. The motion passed with three yes votes, two absent.

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Approve the disposal of the attached list of obsolete textbooks from Murdock Elementary School. Mrs. Knight moved, seconded by Mr. Ward, to approve the disposal of obsolete textbooks from Murdock Elementary School. The motion passed with three yes votes, two absent.

B. EDUCATIONAL SERVICES

1. **(Information/Discussion/Possible Action)** Set date for Special Meeting/Workshop to update the 2013-14 WUSD Mission, Vision, and Goals and Budget Plan and to talk about the budget. Dr. Geivett told the Board that he thought it would be a good idea to set a date to have a special meeting/workshop to update our Mission, Vision, and Goals, in light of Common Core, and because it has been a few years since we have held such a meeting. The second half of the meeting would consist of outlining the budget and discussing concerns about it. Mr. Geiger moved, seconded by Mrs. Knight, to hold a Special Meeting/Workshop on October 14, 2013, at 7:00 p.m., in the WIS Library. The motion passed with three yes votes, two absent.

PUBLIC HEARING: A Public Hearing will be held at this time to allow for public input regarding the Sufficiency of Textbooks and Instructional Materials, pursuant to the requirements of Education Code 60119 (Pupil Textbook and Instructional Materials Incentive Account). Mr. Geiger opened the Public Hearing at 8:00 p.m. No comments were made. Mr. Geiger closed the Public Hearing at 8:01 p.m.

2. **(Action)** Approve Resolution #2013-14-05, Sufficiency of Instructional Materials 2013-14. (Annual Requirement) Mr. Ward moved, seconded by Mr. Geiger, to approve Resolution #2013-14-05. Roll call vote was taken. The motion passed with three yes votes, two absent.

C. HUMAN RESOURCES

1. **(Action)** Approve the establishment of the District Plan for Committee on Assignments in accordance with Education Code §44258.7 (d) (1) for the 2013/14 school year. Mr. Geiger moved, seconded by Mrs. Knight, to approve the establishment of the District Plan for Committee on Assignments for the 2013/14 school year. The motion passed with three yes votes, two absent.

2. **(Action)** Approve the assignments of the following teachers per designated Education Code §44258.3/§44258.7 as noted:

Dianna Abold	Journalism/Leadership	Grades 7-8
Karen Furtado	Public Speaking	Grades 7-8
Inette Howard	U. S. History	Grade 8
Joyce Ksander	Social Studies/History	Grade 7
Bill Shively	General Math	Grades 7-8
Pam Steward	Social Studies/History	Grade 7
Cindy Thompson	Computer Literacy	Grades 7-8
Kearra Gurule	Computer Literacy	Grades 7-8
Margaret Ansel	MS I/Distance Learning	Grades 9-12
Paul Gadbois	World History	Grade 10
Mark Perkins	World History/Algebra I	Grade 10 (WH)/Grades 9-12 (Alg.I)
Patricia Perry	Economics	Grade 12
Amanda Samons	Earth Science	Grade 9

Mr. Geiger moved, seconded by Mrs. Knight, to approve the assignments listed above. The motion passed with three yes votes, two absent.

D. BUSINESS SERVICES

1. **(Action)** Approve Resolution #2013-14-06, Establishment of Capital Projects Fund (Fund 40) per Education Code Sections 17462, 41003, 42840. Mrs. Beymer discussed this resolution during her report. Mr. Geiger moved, seconded by Mrs. Knight, to approve Resolution #2013-14-06. Roll call vote was taken. The motion passed with three yes votes, two absent.

7. ANNOUNCEMENTS

7.1 The 2013 Back to School Nights are as follows:

September 10 th – 6:00 p.m.	Willows Community High School
September 12 th – 6:30 p.m.	Willows Intermediate School
September 19 th - 6:00 p.m.	Murdock Elementary School
September 25 th – 6:00 p.m.	Willows High School

7.2 Monday, September 23, 2013, is a non-instructional student day/certificated professional development day.

7.3 September 30 – October 4, 2013, is a district-wide break.

7.4 The next Regular Board Meeting will be held on October 10, 2013, at 7:00 p.m. at the Willows Civic Center.

8. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM - None

At 8:06 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. Mr. Geiger will report out in Open Session upon the conclusion of Closed Session.

9. CLOSED SESSION

Closed Session began at 8:17 p.m.

9.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (1 case) Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK

9.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 9:05 p.m., the meeting reconvened to Open Session. Mr. Geiger reported out:

Item 9.1: Update given by the Superintendent.

Item 9.2: Information was presented to the Board and direction was given to the Superintendent.

11. **ADJOURNMENT**

The meeting adjourned at 9:06 p.m.